



MS Certification Services Pvt. Ltd.

AUDIT REPORT

Type of Audit: Stage 1 <input type="checkbox"/> Stage 2 <input checked="" type="checkbox"/> Surveillance <input type="checkbox"/> Re-Certification <input type="checkbox"/> Special / Extension <input type="checkbox"/>			
Client ID Number: IN/Q/1523 IN/E/147 EnMS/030	Management Scheme: QMS EMS EnMS	Reference Standard: ISO 9001:2015 ISO 14001:2015 ISO 50001:2018	Date of Audit: 29 th March 2022
Name of Organisation: Ramakrishna Mission Vivekananda Centenary College.		Team Leader: S.K. Bhattacharya	
Main Address:		Team Member:	1) D.Ray Choudhury 2) Sanmitra Dutta 3) -----
		Technical Expert:	-----
		Observer:	----
		Location	
Site 1: As above			
Names of Key Personnel Interacted		Designation	
Dr. Swami Kamalasthananda		Principal	
Dr. Tuhin Chatterjee		Co-ordinator Research Center	
Mr. Kartick Bagdi		Caretaker	
Dr. Sujoy Pal		SACT Teacher, Microbiology	
Audit Objectives: To assess the compliance to ISO 9001:2015, ISO 14001:2015 & ISO 50001:2018 Standards for Quality Management System, Environmental Management System & Energy Management System.			
Audit Scope: Providing Educational Services to students preparing for UG and PG Degree courses under Science streams including PhD and Job oriented Diploma courses.			
Audit Criteria: Documents and documented Procedures of the Organisation and the ISO 9001:2015, ISO 14001:2015 & ISO 50001:2018 Standards for Quality Management System, Environmental Management System & Energy Management System.			
Company Profile (Including the organization and its context) Ramakrishna Mission Vivekananda Centenary College is in Rahara in West Bengal, India. The Institution is highly reputed Educational Institute due to the researches which the students carry out during their PhD courses. The Issues which are being documented needs a review to include the ones which are to be resolved for achieving the purpose of the Institution in terms of Quality Management System, Environmental Management System and the Energy Management System. The Scope of implemented three Management Systems along with thw boundary is well defined.			
Findings			
Statement on the conformity and the effectiveness of the management system together with a summary of the evidence relating to:(the capability of the management system to meet applicable requirements and expected outcomes): Leadership: The Top Management has demonstrated the commitment in implementing the systems and is accountable to the effectiveness of the implementation. The persons involved in the implementation of Quality Management System, Environmental Management System & Energy Management System are aware of their Responsibilities and authorities as decided by the Top Management. Planning (Risk and actions to address risks and opportunities) The Risks in the various processes of Quality Management System which are affecting the Teaching process have been determined along with the Mitigation Plan. The Top Management reviews the progress in various PhD courses with the researchers and takes action to mitigate any deviations. The Risks in the implantation of the Environmental and Energy Management System have been also determined a long with the effective Mitigation Plan. The Objectives for the Quality Management System and the Energy Management System have been set and are achieved			



AUDIT REPORT

adequately. The Objectives for the Environmental Management System have been also achieved. The Environmental Aspects and its Impacts have been assessed with the criteria and there is no Significant Aspects/Impacts evolved. The Energy Users have been assessed. The Energy Performance Indicator and the Energy Base Line has been determined. There is no Significant Energy User.

Support:

Training for awareness for the various Systems have been carried out for the persons involved and the effectiveness of the training imparted has been evaluated. The competences of the persons are being determined.

However for better performance and understanding of the Systems, Training programmes may be arranged.
Documentation on Control of Documents is found to be in order.

Operation:

The Planning of number of classes of various lessons for teaching are documented and approved by the Head of the Departments for each stream. The laboratories are adequately equipped and are functional under highly competent teachers.

The Rain Water Harvesting System is working very satisfactorily. The Waste Management is carried out vide Autoclave System and the output is used as fertilizer in the well kept Gardens of the Institution.

The incandescent lamps and the Fluorescent lights have been replaced by LED lighting System. The Fans has been replaced by the new and more efficient fans. The old Air Conditioners are now being replaced by new BEE rated energy efficient Inverter Air Conditioners. 72 KW Solar System has been commissioned in 2017 and these have reduced the Energy consumption considerably.

The Feedback of the Students is satisfactory and has a special mention of the teaching quality being good.

Performance Evaluation:

Various Organisations are keen to absorb the outgoing students in their functions.

The effluent water from the Laboratories, Wash rooms and Rain water are treated and used for gardening. The pH values of the treated water are monitored and only discharged for use at acceptable pH value.

The Energy consumption Electrical energy has reduced considerably as the Lighting, Fans and Air conditioners are now replaced by efficient systems.

Improvement:

Improvement in all the three system is satisfactory.

Overall Effectiveness of the management system:

Overall Effectiveness of the management system:

Internal Audit:

The Internal audit has been conducted and the non-conformity has been closed out.

Management Review:

The Management Review has been conducted addressing all the requirements of the standards

Applicable Statutory & Regulatory Requirements of the Organisation Documented in the QMS/EMS/EnMS:

(Comments on the status of compliance of identified /applicable regulatory and statutory requirements.)

Recognised under UGC Act 1956

Accredited by NIRF & NACC.

Legal requirements of the Environmental and Energy are being met.

Any unresolved issues, if identified:

No unresolved issues identified.

Any deviation from the audit plan and their reasons:

No deviations from the audit plan.

Any significant issues impacted on the audit programme:

No significant issues impacted the audit programme.

Details of the sites visited (if any) along with the processes verified: None.



AUDIT REPORT

For EMS Audit only. (If applicable)

Observation exclusively for EMS:

Environment aspect and impact, which are not stated in the Environment Management System (issues needed to be concerned):

All the Aspects and Impacts are stated in the Environmental Management System.

Environment aspect and impact of the Company which are stated in the EMS Management System but not defined and controlled:

All the Aspects and Impacts are stated in the Environmental Management System are defined.

Comments about the EMS applications : (EMS Policy, planning, implementation and operation, checking):

EMS Policy, Objectives and their planning to achieve them are documented and implemented effectively

For EnMS Audit only. (If applicable)

Observation exclusively for EnMS:

EnMS principles and their application,

Comments on EnMS and tools including, but not limited to baseline determination, energy reviews and the measurement of energy performance (issues needed to be concerned):

Energy review has been conducted. EnPIs, EnBs, SEUs, objectives/targets, etc., have also been established and are being monitored.

Major Energy processes are lighting, fans and air conditioners, computers , other electrical equipment and use of DG set for maintenance.

Comments on relevant energy issues, including the management of the major energy consuming processes:

Energy sources used by the Organisation are electricity, diesel (DG sets)

Comments on methods for reducing energy consumption within the sector

Efforts are evident to implement methods to improve energy consumption. Existing devices/lightings are replaced with energy efficient ones. Solar panel system installed of 72 KW capacity.

Application of EnMS : (EnMS Policy, planning, implementation and operation, checking):

EnMS policy, planning, implementation and operation has been initiated.

Issues which have priority in the Next/Surveillance Audit:

For better performance and awareness of the Systems, Training programmes may be arranged for the persons involved in the implementation of all the three systems.

Opportunity for Improvements as concluded from Audit Findings:


For better performance and awareness of the Systems, Training programmes may be arranged for the persons involved in the implementation of all the three systems.

Confirmation of the information provided to MSCS during application: Confirmed



MS Certification Services Pvt. Ltd.

AUDIT REPORT

Are complaints and non-conformances being recorded and investigated and analysed effectively		YES
Recommendation		
Scope Recommended: (To be confirmed after Stage 2 audit/ Surveillance Audit/ Special Audit - a conclusion on the appropriateness of the certification scope :) Providing Educational Services to students preparing for UG and PG Degree courses under Science streams including PhD and Job oriented Diploma courses.		
Confirmation on fulfilment of the audit objectives: The Audit Objectives have been fulfilled.		
NCs Details		
Major:-----	Minor:-----	
Corrective Action Due Date: -----		
Conclusion: Recommended for Certification to ISO 9001:2015, ISO 14001:2015 & ISO 50001:2018 Standards for Quality Management System, Environmental Management System & Energy Management System.		
Signed :  Lead Auditor		
Date 29 th . March, 2022		

Disclaimer statement: This audit is done on a sampling process of the available information; Samples are randomly selected to evaluate against the audit criteria and to get the audit conclusion. There may be uncertainty in selecting samples may not be correct representative of the total set of people, documents, practices and records being assessed. As a result, audit conclusion may be different that if the auditor had examined the whole populations.